

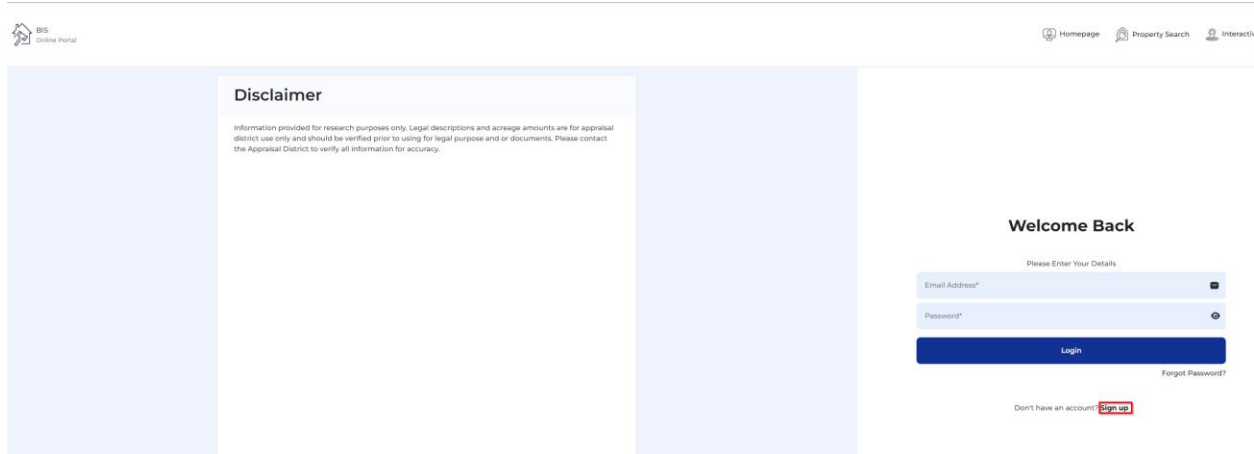
Online Portal

User Guide

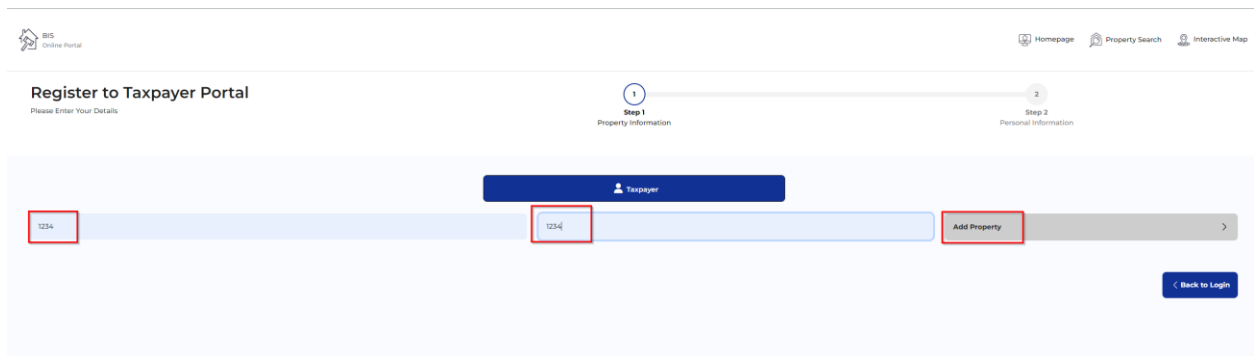
Taxpayer central login for all BIS services. A comprehensive platform that allows taxpayers to register their property, see property details, file protests, complete forms, and request electronic documents and notifications.

Registration

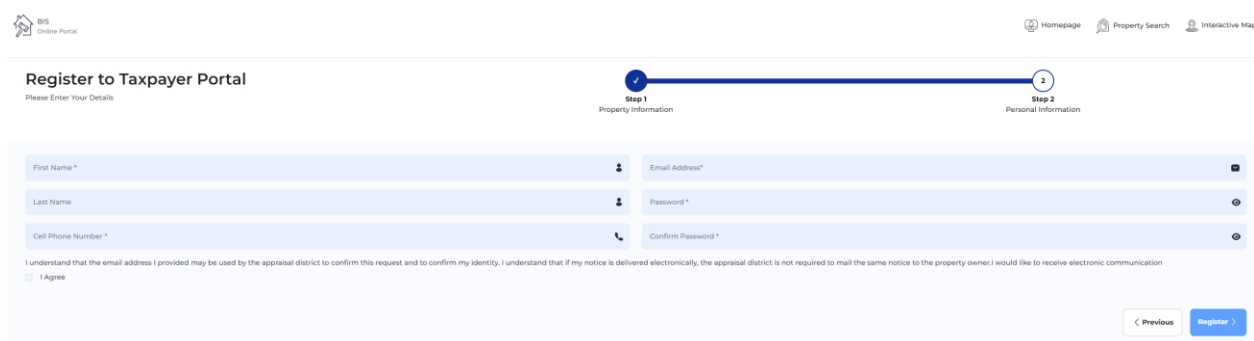
To register, click “Sign Up”.



Enter your property ID and PIN or Owner ID and click “Add Property”.




Enter your information, click I agree, and click “Register”




After you have registered you can log in using your email address and the password you chose.

Welcome Back

Please Enter Your Details

Email Address* 

Password* 

Login

[Forgot Password?](#)

Property Listing

In the property listing page you will be able to view all of the properties associated with the owner ID on the property you registered with.

Details – click to view the property in property search

Appeals – click to view an existing appeal or file a new one

Online Forms – click to navigate to the online forms site

TNT – click to view the property on the CAD’s TNT site



[Homepage](#) [Property Search](#) [Interactive Map](#) [Help](#) [Logout](#)

[Property Listing](#) [Communication](#) [Request for Docs](#)

[My Profile](#)

testing@test.com

Property Listing

[Add Associated Owner ID](#)

Owner ID: 643624

Property Id	E-file	Address	City	Postal Code	State	Status	Details	Appeals	Online Forms	TNT
56734	Y	1179 S THORNTON RD TX			TX	Approved	View	View/File	View/File	View

Add Associated Owner ID

For owners with multiple owner IDs, you can add the additional owner ID to your property listing by clicking “Add Associated Owner ID”



[Homepage](#) [Property Search](#) [Interactive Map](#) [Help](#) [Logout](#)

[Property Listing](#) [Communication](#) [Request for Docs](#)

[My Profile](#)

testing@test.com

Property Listing

Associate Other Owners

Owner ID *

PIN *

[Associate Owner](#)

[Add Associated Owner ID](#)

Communication

The communication tab contains electronic communication from the CAD. The documents are sorted by type. You can filter by notice type, property ID, and date.

BIS Online Portal

Homepage Property Search Interactive Map

Property Listing Communication Request for Docs My Profile testing@test.com

Notice Type Property ID 01/01/2023 04/11/2024 Search

- Appraisal Notices
- Tax Payment Bills
- Tax Payment Receipts
- My Forms
- All Communication
- Docs from CAD
- Property Documents
- Test

Click the notice type to open it and view the available documents.

BIS Online Portal

Homepage Property Search Interactive Map

Property Listing Communication Request for Docs My Profile testing@test.com

Notice Type Property ID 01/01/2023 04/11/2024 Search

Appraisal Notices

Sent Date	Property id	Name	File
4/5/2024	56687	pwd_888_w7000_wildlife_management_appraisal_report_308b0d8e	
4/4/2024	56734	2024-03-28 AWahl Reflecting on Core Values Worksheet_c1153969	
4/4/2024	56687	pwd_888_w7000_wildlife_management_appraisal_report_129d9d09	
4/4/2024	57132	2024-03-28 AWahl Reflecting on Core Values Worksheet_2e3171c9	
4/3/2024	25680	pwd_888_w7000_wildlife_management_appraisal_report_227c3632	

Request for Docs*

In the Request for Docs tab, you can submit a custom document request to the CAD by selecting the property ID, typing your request, then clicking “Submit Request”. Once you submit your request, it will be sent to the CAD for processing. When the CAD uploads the requested document, it will appear in the communication tab.

BIS Online Portal

Homepage Property Search Interactive Map

Property Listing Communication Request for Docs My Profile testing@test.com

Property ID View All Requests

Please allow 48hrs for the request to be processed.

Submit Request

*Request for Docs feature may not be available for all CADs